### **附件2-12：**

**校内劳务说明**

财务处：

（一段话说明活动名称、活动时间、活动地点、发放劳务原因、发放标准）

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| **序号** | **姓名** | **工号/学号** | **联系电话** | **发放标准** | **场次** | **应发金额** | **本人签领** |
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| 经 手 人： | | | | | | | |
| 验收证明人： | | | | | | | |

**校外劳务说明**

财务处：

（一段话说明活动名称、活动时间、活动地点、发放劳务原因、发放标准）

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| **序号** | **姓名** | **身份证号** | **银行卡号** | **开户行名称及行号** | **开户名** | **工作单位** | **联系电话** | **发放标准** | **应发金额** | **本人签领** |
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| 经 手 人： | | | | | | | | | | |
| 验收证明人： | | | | | | | | | | |